

THE HOWARD COUNTY DEPARTMENT OF EDUCATION
10910 Route 108, Ellicott City, Maryland 21042-6198
410 313 6600

IMPROVEMENTS OF SCHOOL SITES OR SCHOOL FACILITIES

PROPOSAL

Date: March 9, 2017

To : Director of School Facilities

From : Donna Schwab and Thomas Stuppy

(Name)

6520 Freetown Rd Columbia, MD 21044

(Address)

(410) 313-7065

(Telephone)

Representing: Atholton High School SGA and STEAM/ Environmental Club

(Name of organization if appropriate)

I/we submit for your consideration and advancement as appropriate a proposal affecting the

Atholton High School physical environment- water fountain modification on three existing water fountain stations to then have three water bottle fillers for reusable water bottles

(Name of site or facility)

This proposal may be described as follows:

1. **What is the intent of the proposal?** To install water bottle fillers as part of the Green School initiative and to encourage reusable water bottle usage. This should reduce costs of waste and recycling.
2. **What form will it take (attach sketch/drawings or detailed plan)?**
See form attached. Three water bottle fillers will be attached to existing water fountains in school lobby, outside room C155 near media, and outside staff restroom at the end of the C hallway.
3. **What precautions will ensure health and safety?** Installation will be completed by HCPSS hired staff. Facilities will be cleaned by custodial staff and STEAM team members.

4. **What security is provided against vandalism and unauthorized use or occupancy?** Water bottle fillers will be installed and be attached to the walls and the current water fountain stations. HCPSS installed security cameras and staff supervision of students and visitors. Fellow students and STEAM/ SGA members will help report any maintenance or vandalism concerns.

5. **How will the improvement relate practically and aesthetically to existing structures and landscaping?**

The water bottle fillers will reduce overall waste within the building. Students will more often use recyclable water bottles. The water bottle fillers are streamlined and are installed as part of the current water fountain systems. The fillers match and work directly with current approved water fountains that are installed.

6. **Estimate probable costs both initial and operating, together with source(s) of funding.**

See attached quote but summarized costs are
3 water bottle fillers at cost of 464 each = \$1, 394
Cost will be covered with Atholton SGA funds

7. **How much labor will be required and who will provide it?**

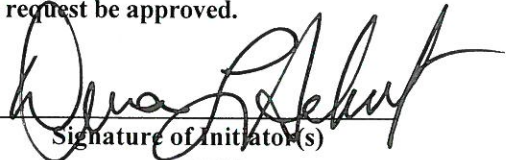
Installation of water bottle fillers with HCPSS supplied plumbers at \$0 cost

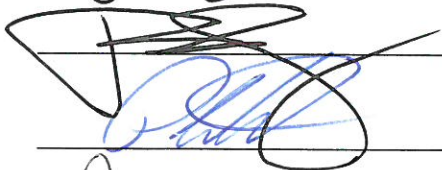
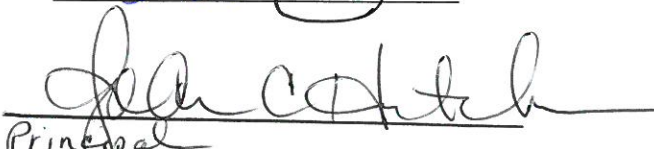
8. **What amount of time would be needed to do the job?**

Time to order units. 1/2- 1 work day for installation of units estimated

In submitting this proposal, I/we know and understand the policy of the Howard County Department of Education entitled "Improvements of School Sites or School Facilities" and will support its implementation relative to this project should my/our request be approved.

Submitted:


Signature of Initiator(s)



Principal

**Quotation
(Reprint)**

**027 HAJOCA BALTIMORE
4730 HOLLINS FERRY RD
BALTIMORE MD 21227-4619
410-242-8990 Fax 410-247-4825**

| | |
|---|------------------------|
| QUOTE DATE | QUOTE NUMBER |
| 11/16/16 | S018686847 |
| QUOTED BY: 027 HAJOCA BALTIMORE 4730 HOLLINS FERRY RD BALTIMORE MD 21227-4619 410-242-8990 FAX 410-247-4825 | PAGE NO: 1 of 1 |

Printed : 13:08:09 16 NOV 2016

QUOTE TO: 61189
HOWARD CO PUBLIC SCHOOL SYSTEM
BLDG MNT DEPT
8045 HARRIET TUBMAN
COLUMBIA, MD 21044-4014

SHIP TO :61189
HOWARD CO PUBLIC SCHOOL SYSTEM
BLDG MNT DEPT
8045 HARRIET TUBMAN
COLUMBIA, MD 21044-4014
410-313-6600

| QUOTED FOR | | CUSTOMER PURCHASE ORDER NUMBER | CUSTOMER RELEASE NUMBER | SALESPERSON | |
|------------------|--------------|---|-------------------------|-----------------|-----------------|
| | | | | Pat Kotowski | |
| WRITER | SHIP VIA | TERMS | | EXPIRATION DATE | FREIGHT ALLOWED |
| Michele Brown | OT OUR TRUCK | NET 30 DAYS | | 12/31/16 | Yes |
| QUOTE QTY | OUR PART# | DESCRIPTION | NET PRG | EXT PRG | |
| 3ea | 1315010 | HALSEY TAYLOR HTHB-HAC-RF-NF RETROFIT BOTTLE FILLING STATION (NO FILTER) FOR EXISTING HAC SERIES WATER COOLER. TAXES NOT INCLUDED | 464.667/ea | 1394.00 | |
| Subtotal | | | | 1394.00 | |
| Bid Total | | | | 1394.00 | |

Prices contained in this quote are the prices in effect at the time of quotation, and are subject to change at any time. We are not responsible for inaccurate quantity descriptions. Quantities should be checked against plans and specifications for accuracy. Special order material is non-cancellable. We are not responsible for delays not within our control.

